

Mark (X) Your Plan :

 BUSINESS ADDRESS PLUS

 PRESTIGE

 ENTERPRISE

APPLICATION FORM

COMPANY NAME : _____
 GUARANTOR : _____
(who will be responsible for leasing and payment)
 BIRTHDAY : _____
 TITLE : _____
 ADDRESS : _____
(as in the ID Card)
 BUSINESS ACTIVITY : _____
 COMPANY WEBSITE : _____
 NUMBER OF EMPLOYEES : _____
 PHONE # : _____ HP # : _____ EMAIL : _____

COMPANY PERSONNEL
A. MAXIMUM 2 PERSONS

NO	NAME	CONTACT #	EMAIL	BIRTHDAY
1				
2				

B. ADDITIONAL MEMBER
(Rp 200,000.-/name/month will be automatically applied in your monthly rental)

NO	NAME	CONTACT #	EMAIL	BIRTHDAY
1				
2				
3				

TELEPHONE ANSWERING INSTRUCTIONS

Kindly greet all incoming calls in the following company name:

Then : FORWARD TO NAME(S) 1. _____ PH # 1. _____
 2. _____ 2. _____
 3. _____ 3. _____
 4. _____ 4. _____
 TAKE MESSAGE & FORWARD BY
 -BA Plus : additional charge SMS n/a _____
 -Prestige : unlimited EMAIL free _____
 -Enterprise : unlimited FAX* _____

MAILS & FAXES HANDLING

PLEASE ADVISE ME THROUGH : (for mails) SMS n/a _____ EMAIL free _____ FAX* _____
 I WILL COLLECT THEM : DAILY WEEKLY MONTHLY
 PLEASE FORWARD MY MAILS/FAXES BY : COURIER* EMAIL* _____ FAX* _____
Note : client must call us to check incoming faxes ADDRESS : _____

SMART CARD

 Business Lounge Access with SMART CARD ^{RP 250⁰⁰⁰}/person/ year

 YES

 NO

Note : Free Smart Card for VO Enterprise and SO client

**BANK CENTRAL ASIA,
 KCP PONDOK INDAH
 ACCOUNT # 237 237 1758
 PT TRITAMA TATA LOKUS**

- SUPPORTING DOCUMENTS**
- Photocopy ID card/Passport/KTP
 - Photocopy company AOA
 - Photocopy company NPWP
 - Proof of transfer
 - Signed application form

By signing below, I hereby confirm that the given information is true and accurate.

Date / /

Signature